

Leonardo da Vinci-PARTNERSHIP 2012 – 2014

STEPbeyond: From School to Training – Entry to the next Phase



Zukunftsbau GmbH

Leonardo partnership: From School to Training – Entry to the next Phase (STEPbeyond)

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Berlin, 15th November 2012

Dear partners

We are looking forward to welcome you in December for the kick-off meeting of the new Leonardo da Vinci partnership STEPbeyond.

Hereafter you will find useful information about Berlin, the accommodation, the meeting location and the programme.

If you have questions that are not answered with this information package, feel free to contact me via e-mail or phone.

Kind regards and looking forward to see you in Berlin

Marco Schroeder



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Practical information about Berlin:

If you like to find out more about Berlin, the first thing to do is to have a closer look at the official website of Berlin www.berlin.de – also available in English. Here you can find a city-map and other information.

Public transport

There are various options for public transport ranging from the subway to streetcars to light rail (S-Bahn) and buses. Please find a map of the subway and fast-train net at www.bvg.de/index.php/en/index.html. You may take public transport to get to the city from both airports, either the light rail from 'Schönefeld airport' or bus from 'Tegel airport'. Find below precise descriptions on how to get to the hotel.

What ticket to buy?

You may choose between day tickets (6,50 €) or CityTourCard (48h 16,90 €; 72h 22,90 €). Find more here: www.bvg.de/index.php/en/17181/name/Fares+Overview.html

Language

Many Berliners speak satisfactory English or are at least able to understand. Important stations or train changing stations are also announced in English in public transport system.

Shopping hours

Shops are usually open from 9 am to at least 8pm – depending on the borough you are in this may vary to up to 12pm. In addition to that there are various corner-stores in all boroughs which are opened almost all day and night.

How to get to the Hotel 'Motel One'

Arrival at the airport: Depending at which airport you will arrive the transport to the hotel is as follows:

From Berlin Tegel:

1. Take the **Express Bus 'TXL'** Direction **Alexanderplatz**
2. Step out **Alexanderplatz** (end of the line)
3. There are approx. 300 m to walk to the hotel ([see the map](#))

From Berlin Schönefeld:

1. There are approx. 500 m to walk to the Station
2. Take the Regional Train direction **Bad Belzig** or **Nauen** or **Dessau** (trains run in turn every 30 minutes)
3. Step out **Alexanderplatz**
4. There are approx. 300 m to walk to the hotel ([see the map](#))

If you like to find a connection on your own: www.bvg.de/index.php/en/index.html. Next stops in the surroundings of the hotel are:

Light rail, subway: **S/U-Bahnhof Alexanderplatz, U-Bahnhof Weinmeisterstraße**

Hotel:

The Hotel Motel One is in the centre of Berlin. For more information: <http://www.motel-one.com/en/hotels/berlin/hotel-berlin-alexanderplatz/#t=hotelinfo>

Address:

Motel One
Dircksenstr. 36
10179 Berlin
Phone number: +49 30 200 54 08-0



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How to get to the locations for the meeting

Location for kick-off meeting: first day (10th December):

On Monday the kick-off meeting will take place at **Zukunftsbau, Charlottenburger Str. 33A, 13086 Berlin**

How to go there:

1. Walk to the Station Alexanderplatz
2. Take the subway line **U2** direction **Pankow**
3. Step out at station **Eberswalder Str.** (3rd station, approx. 6 minutes)
4. Take the **Tram 12** direction **Pasedagplatz**
5. Step out at station **Friesickestr.** (7th station, approx. 10 minutes)
6. From there it is less than 400m to walk to Zukunftsbau ([see the map](#))

Location for kick-off meeting: second day (11th December):

On Tuesday we will split the group in 4 smaller groups for working visits at VET school and projects.



The meeting point for both days is at the hotel "Motel One"!

We will pick you up at the hotel to go with you to the location by public transport!

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Programme draft

10th – 12th December 2012 in Berlin

Monday, 10th December



Meeting point: Hotel 'Motel One' at 08.15 h



Location: Zukunftsbau (Charlottenburger Str. 33A)

- 09.00 h **Welcome and introduction**
Short introduction of all persons & partner organisations
- 10.30 h Coffee break
- 11.00 h Short introduction of all persons & partner organisations
- 12.30 h Lunch
- 13.30 h "Tour de Zukunftsbau": a short guided tour of different projects
- 14.15 h coffee break
- 14.45 h **Discussion on the main aims and intentions**
What do you expect from this partnership?
- 16.00 h **Work plan & schedule**
- Task sharing
 - planning the transnational visits
 - dissemination
- 17.00 h End of day 1



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Tuesday, 11th December

Working visits at VET schools and project



Meeting point: Hotel Motel One at 08.30 h



Group A: OSZ WISO (VET school)

Helmholtzstraße 37

09.30 h Welcome & guided tour
Pre-vocational orientation
Expert talks

12.00 h End of visit, return to Röntgen-Schule

Group B: LBO (local career guidance centre)

Elsenstr. 75

09.30 h Welcome & guided tour
Short presentation
Expert talks & meet the pupils
Methods of job orientation (Blind walk)

12.00 h End of visit, return to Röntgen-Schule

Group C: Deutsche Bahn – Chance plus (vocational preparation programme)

09.30 h Welcome & guided tour
Expert talks

12.00 h End of visit, return to Röntgen-Schule

Group D: Zukunftsbau – AbA (assisted vocational training)

Strelitzer Str. 60

09.30 h Welcome & guided tour
Skill assessment (Hamet2)
Expert talks

12.00 h End of visit, return to Röntgen-Schule



Lifelong
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Programme



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Location: Röntgen-Schule (Wildenbruchstr. 53)

- 12.30 h Lunch
- 13.30 h **Group work session (group A, B, C, D)**
Summarizing the morning session
What's worth to describe?
What's different in my country/at my organisation/in my context?
Which new ideas can you use in your work?
Light bulb moments
- 14.15 h **Dual Learning at Röntgen-Schule**
- 14.45 h Coffee break
- 15.15 h **Presentations of the group work session**
4 short presentations max. 5-10 minutes
- 15.45 h Final discussion & summary
- 16.00 h End of day 2
- 19.00 h Departure at the hotel Motel One!
- 19.30 h Dinner at Lavanderia Vecchia (Flughafenstr. 46, Berlin-Neukölln)

Wednesday, 12th December

Location: Zukunftsbau (EBB), Jacobystr. 4

- 09.30 h Steering group meeting (One person per partner)
- Summary and outlook
Feedback
Next STEPs
Tasks